

Terms & Conditions

Dubai Family Business Management Programme

Dubai Chambers' strategy aims to enhance the sustainability of family businesses and empower the next generation of leadership (first & second-tier managers) by equipping them with essential skills, foster effective leadership and ensure seamless intergenerational transitions.

In line with this strategy, Dubai Centre for Family Businesses launched the Dubai Family Business Management Programme in collaboration with MBRCLD to support the continued growth and long-term sustainability of family businesses in Dubai, recognising their crucial role in driving the UAE's economic growth. The program is designed to provide insights through two-face to face modules, a virtual masterclass and individually personalised coaching, participant will be ready to address the personal, familial, and organisational challenges within their family business ecosystem.

I)- Definitions:

The definitions provided below apply to the following words and expressions, unless the context requires a different interpretation:

- **Programme:** Dubai Family Business Management Programme
- **Affiliate:** Any natural person seeking enrolment in the Programme
- **Organiser:** Dubai Centre for Family Businesses in the emirate of Dubai
- **Effective Date:** Programme start date
- **Activities:** All modules, events, and training materials offered or implemented through the Programme
- **Certificate of Completion:** Document given to the Affiliate who finishes the Activities of the Programme

II) Affiliate Rights and Obligations:

- 1- Throughout the Programme, the Affiliate must demonstrate his commitment by punctually attending all Activities scheduled by the Organiser. Any absence must be for a valid reason acceptable by the Organiser.
- 2- A minimum attendance rate of 80% is required for all Programme Activities.
- 3- In the event of an emergency that prevents attendance, the Affiliate must submit a written notification to the Organiser.
- 4- Full compliance with all applicable Federal and Local government laws & regulations, in addition to the principles of the Professional Code of Conduct and Public Service Ethics.
- 5- The Affiliate must adhere to all Programme requirements, including personal, administrative, and behavioural, or any other related matters.
- 6- Maintain a spirit of collaboration and teamwork throughout the Programme, and refrain from any inappropriate behaviour.
- 7- Engage actively in the Programme and work hard to complete all its Activities.
- 8- Carry out all tasks and instructions given by the trainers or the Organiser.
- 9- The Affiliate is entitled to obtain the schedules for all programmes and courses related to the Activities.
- 10- A Certificate of Completion will be granted to the Affiliate who achieved an 80% attendance rate of the Activities scheduled training days.

III) Fees & Expenses:

- 1- The Organiser will cover all Affiliate membership fees, domestically or internationally.
- 2- The Affiliate is responsible for his own travel, transportation, and accommodation costs, domestically or internationally.
- 3- If the Affiliate withdraws from the Programme or fails to attend activities without an acceptable excuse, the Affiliate must reimburse the Organiser for any related costs.

IV) Confidentiality and Non-disclosure:

- 1- The Affiliate shall maintain complete confidentiality of all data, information, and secrets disclosed to him during the Programme.

- 2- The Affiliate must not disclose to anyone information about the Programme Activities, any related materials, or the private and confidential identities and personal data of other participants.
- 3- The Affiliate must not share with any individual or entity any information about the projects, initiatives, or any details and data about the participants, or their family businesses. This restriction applies to all forms of communication, including media.
- 4- The confidentiality obligation outlined above does not apply to information that is already publicly available in public domain or that must be disclosed by law or court orders.

V) Intellectual Property Rights:

- 1- The Affiliate is not allowed to reproduce, imitate, photograph, publish, distribute, the Activities and educational materials provided in the Programme. This restriction applies to all methods of sharing, including selling, giving away, and lending, or any other legal transaction, whether for financial gain or not.
- 2- The Affiliate acknowledges and agrees undertakes to give assign to the Organiser intellectual property rights and ownership of any idea or development project created during the Programme or as a result of participating in it and represent the intellectual property of the Organizer.
- 3- The Affiliate shall refrain from developing or participating in any initiative or project similar to the Programme Activities, either alone or with any other entity or individual. The Organiser retains exclusive rights to all such projects and initiatives.
- 4- The Affiliate acknowledges that the tradenames and trademarks used in connection with the Organiser and the Programme are the exclusive intellectual property of the Organiser and may not be used or reproduced in any way whatsoever.

VI) Termination:

- 1- The Organiser may, at its sole discretion, terminate an Affiliate's participation in the Programme, without prior notice, warning or a court order, in any, but not limited to, the following circumstances:
 - a. Any negligent action or intentional misconduct by the Affiliate during the duration of the Programme.

- b. Failure of the Affiliate to comply with any of his obligations under the terms and conditions of the Programme.
 - c. Failing to attend the Activities of the Programme or withdrawing from the Programme without an acceptable excuse may result in the termination of the Affiliate's participation.
 - d. Any other legal cause.
- 2- Termination from the Programme does not release the Affiliate from their confidentiality & Non-disclosure obligations.

VII) Miscellaneous:

- 1- The Affiliate cannot assign, transfer, or waive any of his obligations under these terms and conditions to others.
- 2- All Programme-related correspondence and notifications will be sent electronically via email or fax and are considered received within 24 hours of being sent.
- 3- The Organiser may update these terms and conditions whenever necessary and will let the Affiliate know about any changes.
- 4- The applicable laws and regulations of the Federal Government and the Emirate of Dubai apply to any matters not covered in these terms and conditions.

The Affiliate acknowledges that he has reviewed and read the above terms and conditions and agrees to abide by them fully. By signing below, the Affiliate indicates his acceptance of their provisions without any limitations or conditions.

Name:

Signature:

Date: